

Taxi Industry Disability Discrimination Act (DDA) Reference Group

Terms of Reference

May 2011

Prepared by	Amanda Gibbons
Title	Senior Project Officer (Taxis, Standards and Regulation)
Branch	Taxis, Standards and Regulation Branch
Division	Passenger Transport Division
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Document sign off

The following officers have **approved** this document -

Chair – Disability Discrimination Act Reference Group

Name Rose Kent

Position Executive Director (Regulations and Contracts)

Signature _____

Date _____

Reference Group Confidentiality

Reference Group members agree to keep confidential all information made available to the Reference Group.

Reference Group members also agree to take reasonable steps to ensure that information distributed to the Reference Group is not distributed outside the Reference Group.

Exceptions apply where the Reference Group has consented to the release of information or the disclosure is required by law.

1. ROLE

The Taxi Industry Disability Discrimination Act (DDA) Reference Group (the DDA Reference Group) is a sub-committee of the Taxi Strategic Planning Committee (Taxi SPC) which is chaired by the Department of Transport and Main Roads, Passenger Transport Division with representation from the Queensland taxi industry.

The DDA Reference Group aims to provide a central point of contact for the Queensland taxi industry to raise and discuss issues relating to the *Disability Standards for Accessible Public Transport 2002* (the Transport Standards) and related *Guidelines*.

The core task of the DDA Reference Group will be to consider issues relating to the 2007 and 2012 target date outlined in the Transport Standards.

The activities of the DDA Reference Group will include:

- consideration of action plans developed by industry;
- provision of assistance, as required, by individual members of the Queensland taxi industry in understanding the Transport Standards, including their intent;
- liaising with industry to gain a clear picture of the capacity of the Queensland taxi industry to fulfil its obligations under the Transport Standards;
- consulting with customers and major user groups;
- providing assistance in the preparation of reports and advice to government about the level of compliance with the Transport Standards; and
- undertaking project work as delegated by the Taxi SPC.

The DDA Reference Group will be the preferred mechanism for industry participants to raise questions or identify issues in relation to the Transport Standards.

The DDA Reference Group can source advice from other agencies, including the Commonwealth Department of Infrastructure, Transport, Regional Development and Local Government, the Australian Human Rights Commission (AHRC), other State authorities or bodies set-up to consider Transport Standards' related issues, including the Accessible Public Transport National Advisory Committee (APTNAC).

The DDA Reference Group can make recommendations to the Taxi SPC and request resources from that body to undertake major studies or projects that will assist the Taxi SPC in meeting its aims.

Meetings of the DDA Reference Group shall be at least quarterly and shall occur prior to the Taxi SPC where possible. The DDA Reference Group shall provide a report through the Chair, to the Taxi SPC at each Taxi SPC meeting. Additional meetings from time to time may be required and notification will be provided by the Secretariat of the DDA Reference Group.

Membership of the DDA Reference Group will be at the discretion and written invitation of the Chair of the Taxi SPC. The DDA Reference Group may make recommendations to the Chair of the Taxi SPC to broaden the membership base of the Reference Group in line with issues that are under consideration.

Membership

The membership of the DDA Reference Group will be:

Organisation	
Department of Transport and Main Roads	Taxi Council of Queensland
Spinal Injuries Association	Cerebral Palsy League of Queensland
Qld Blind Association Inc	Endeavour Foundation
Yellow Cabs Brisbane	Carers Queensland
Queenslanders with Disability Network Inc	Black and White Cabs Brisbane
Australian Human Rights Commission (AHRC) – non attending member	Queenslanders with Disability Network
National Disability Services	

2. SUPPORT - SECRETARIAT ROLE STATEMENT

A Secretariat function will be provided by the Taxis, Standards and Regulation Branch, Passenger Transport Division, Department of Transport and Main Roads. Actions from the meeting are to be provided to each member within 14 working days. The Secretariat is available to provide any necessary administrative support.

The role of the Secretariat is to:

- provide administrative support
- manage the coordination of meetings
- prepare a record of the meeting
- follow up action items
- validate issues and complete tasks as delegated by the DDA Reference Group.

Secretariat Details:

Amanda Gibbons
 Senior Project Officer (Taxi and Limousine Regulation)
 Passenger Transport Division
 Department of Transport and Main Roads
 PO Box 673
 Fortitude Valley Qld 4006

Phone: (07) 3167 4354
 Fax: (07) 3236 1579
 Email: amanda.m.gibbons@tmr.qld.gov.au